

11.3 Promotions

Promotions within the temporary, term ranks of the faculty do not normally occur, except in the cases of people who have served in the (Research), Practice, or adjunct professorial ranks over an extended period of time.

Recommendations for promotions of persons of Research or Adjunct rank will be carefully reviewed by the appropriate divisional dean. When promotion is to Associate or full Professor (Research), the recommendation must be reviewed by TPAC, and chairs/directors should prepare these cases with commensurate care. It follows that the written "Standards and Criteria" of the department in question must explicitly define promotion standards for such term faculty.

A dossier including (i) the covering letter in which the recommendation is amply explained and justified; (ii) minutes of the meeting at which the recommendation was discussed and voted, including a record of the vote, (iii) letters solicited from external evaluators; and (iv) the curriculum vitae of the candidate for promotion should be sent to the Office of Faculty Personnel. After review by the appropriate dean, the recommendation will be placed on the agenda of TPAC. The chair will also be informed when the meeting is to take place and may be invited to attend.

Once such a recommendation has been fully reviewed and if it has been approved, the dean will sign the appropriate letter and send it to the department chair for delivery to the individual. A copy of the letter will be included for departmental files.

Chapter 12. Designated Chairs, Endowed or Named Chairs, and University Professorships

Designated Chairs

The University from time to time honors distinguished faculty with designated chairs, including University Professorships, endowed or named chairs, Royce Professorships and endowed assistant professorships. The authority to place an individual faculty member in a designated chair rests with the University Corporation, acting upon a recommendation from the University President. Recommendations to the President are made by the Provost, with advice from the divisional Deans.

12.1 University Professorships

University Professorships honor distinguished senior faculty. In general, incumbents in University Professorships, some of which are named University Professorships, are individuals whose academic expertise crosses traditional disciplinary boundaries.

Nominations for University Professorships may be made at any time by department chairs, center directors and senior academic officers. Nominations should be submitted to the Provost and to the appropriate divisional dean and should include a current *curriculum vitae* and a letter of nomination describing the candidate's scholarly achievements, contributions to their discipline, and contributions to Brown. Nominations will remain active for three years.

12.2 Endowed or Named Chairs

In general, named or endowed chairs honor distinguished senior faculty. Certain chairs have been designated for faculty incumbents in various administrative posts, such as the departmental Chair of English, and are thus awarded *ex officio*. Named chairs may be awarded with or without term. Named chairs may also be unrestricted, or alternately restricted by field. If restricted, this is usually evident in the title of the chair, e.g., the Parker Professorship in Economics or Wilbour Professorship in Egyptology.

Nominations for endowed or named chairs may be made at any time by department chairs, center directors and senior academic officers. Nominations should be submitted to the Provost and to the appropriate Dean and should include a current *curriculum vitae* and a letter of nomination describing the candidate's scholarly achievements, contributions to their discipline, and contributions to Brown. Nominations will remain active for three years.

12.3 Royce Professorships

The Royce Professorships were established to foster, promote, and reward teaching of the highest quality at Brown University. Royce Professorships are selected from all academic divisions of the University and are appointed for three-year terms.

Nominations for Royce Professorships may be made by department chairs or faculty peers to the appropriate divisional dean. Candidates must be full-time active teaching faculty at the associate professor level or higher, who have demonstrated a high level of commitment to teaching and advising students, to pedagogical innovation and excellence, to scholarship and to University service. All Royce Professors will offer a colloquium during their term that provides insight into their teaching approach or their scholarly interests. Nominations should include: (a) a 1-2 page letter of nomination, fully describing the nominee's teaching profile, innovative pedagogical techniques, and special contributions to either undergraduate or graduate teaching and advising; (b) a current *curriculum vitae*; and (c) summaries of student assessments of teaching for all courses taught by the nominee for the past three years (either quantitative or narrative style).

The Provost's office will request recommendations from each Dean by March 1 of each year. Royce Professors will be selected by the divisional Deans, Provost, and President.

12.4 Endowed Assistant Professorships

The University honors outstanding junior faculty with endowed assistant professorships. These professorships generally are awarded to assistant professors in the second term of their appointment.

Nominations for endowed assistant professorships will be invited by the appropriate divisional dean. The Provost's office will request recommendations from each Dean by March 1 of each year. The Deans will advise the Provost on appointments of Endowed Assistant Professors.